



REGULAR BOARD MEETING MINUTES

TUESDAY, AUGUST 27, 2019

6:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

ATTENDEES

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice-Chairperson
Laura Godfrey	Trustee
Elaine Young	Trustee
Barry Kurland	Trustee

Administration

Keven Elder	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Associate Superintendent of Schools
Vivian Collyer	Director of Instruction
Chris Dempster	General Manager of Operations
Autumn Taylor	District Principal, International Student Program
	Qualicum District Principals/Vice Principals' Association
Karin Hergt	Executive Assistant (Recording Secretary)

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
Canadian Union of Public Employees (CUPE) Local 3570
District Parent Advisory Council (DPAC)

1. CALL TO ORDER

Chair Flynn called the meeting to order at 6:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the unceded territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

She then introduced Dr. Vivian Collyer, the District's new Director of Instruction.

3. ADOPTION OF THE AGENDA

19-75R

Moved: Trustee Austin *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as presented.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: June 25, 2019
- b. Ratification of In Camera Board Meeting Minutes: June 18, 2019
- c. Receipt of Ministry News
 - Don't let your child miss out on a \$1200 grant
 - Students, teachers, staff benefit from more classroom support.
 - Immunization status reporting next step in ongoing effort to protect against outbreaks
 - International students take action to promote global sustainability
 - Bringing child care closer to home for families through new incentives for publicly funded child care
 - Over 600 new Indigenous early learning and child care spaces for BC
 - Month three: update on measles immunization catch-up program
 - Student transcript issue resolved
- d. Status of Action Items – August 2019

19-76R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of August 27, 2019 as presented.

CARRIED UNANIMOUSLY

5. DELEGATIONS/PRESENTATIONS

None

6. BUSINESS ARISING FROM THE MINUTES

None

7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Deb Comer, MATA President, commented on the following:

- Executive member, Conrad Langenmaier, will be Acting Vice President of MATA for the first semester during Judy Stewart's leave. Norberta Heinrichs will be the Health & Safety Chair as well as the Bargaining Co-Chair.
- Appreciation to all the support staff who have worked hard throughout the summer to prep worksites for the upcoming school year. She requested that MATA members be advised if they need to be aware of any projects which may not be concluded prior to classes resuming.
- Update on provincial bargaining and a suggestion to the Board to reach out to the BC School Trustees Association to put pressure on the government to ensure that education is funded in an ongoing sustainable manner and that concessions be removed from the provincial bargaining table as those concessions will cause challenges regarding supports for students.

8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570

Troy Forster, CUPE Local 3570 President, commented that any outstanding grievances were resolved prior to support staff bargaining and he does not anticipate any labour issues this year.

Chair Flynn extended thanks to support staff on behalf of the Board, through the CUPE local 3570 president for all the work done in schools over the summer.

9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

No report

10. PUBLIC QUESTIONS AND COMMENTS (WRITTEN)

None

11. ACTION ITEMS**a. District Staff Flu Vaccinations****19-77R**

Moved: Trustee Kurland *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve flu vaccinations to be made available free of charge to employees in School District 69 (Qualicum) for the 2019-20 school year.

CARRIED UNANIMOUSLY

b. Capital Project Initiatives – Energy Projects Reserve and Ballenas Secondary Track

Secretary Treasurer Amos referred to the Board's support in principle for a reserve fund to be set up from underspends in order to fund future energy savings capital projects. The utility accounts ended the year with a \$119,337 surplus; therefore, staff requested that \$100,000 of the operating surplus be used to establish a reserve fund to specifically support future energy savings projects.

19-78R

Moved: Trustee Austin *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) commit \$100,000 of the operating surplus to establish a reserve fund specifically to support future energy savings projects.

CARRIED UNANIMOUSLY

Secretary Treasurer Amos then noted that, for many years, the Board has had an interest in a track upgrade at Ballenas Secondary School. Although there was general support for upgrading the track in the Regional District of Nanaimo's (RDN) Master Plan, the RDN is now unable to lead the initiative. An estimate obtained to determine the cost to upgrade the Ballenas Track was between \$700,000 and \$800,000. As there is still interest in having the upgrade move forward in both the district and the community, district staff proposed organizing a steering committee in the fall to move the project forward and that the Board support the initiative with \$300,000 funds from the district's local capital account. It was hoped that with a Board commitment, municipal and community partners would contribute additional funds to cover the remaining cost.

Trustees discussed the proposal and suggested that the board's contribution be reduced in the event a priority was identified in the future. If the project funding falls short, the Board could then determine whether it would use additional local capital to cover the shortfall.

19-79R

Moved: Trustee Godfrey *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) commit \$200,000 of the Local Capital balance to fund part of the track resurfacing project at Ballenas Secondary School.

CARRIED UNANIMOUSLY

19-80R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) direct district staff to organize a district steering committee to move the project forward and that this committee would include representation from the district and community partners.

CARRIED UNANIMOUSLY

Executive staff were tasked to present a full proposal to the Board, including Terms of Reference for the steering committee, to the September Board meeting.

12. INFORMATION ITEMS**a. Educational Programs Update**

Associate Superintendent Wilson reported on the following district initiatives and events:

- Acknowledgment of all CUPE support staff in the district for all their work over the summer at all facilities to prepare for the upcoming school year.
- Acknowledged the work of the Teaching & Learning Team who provided four days of learning opportunities in August.
- Enrolment is anticipated to be on if not slightly above projections. For the first time in many years, it may be that all cross-boundary requests may not be able to be accommodated.
- All elementary schools are involved in a reconnecting start.
- Ballenas Secondary staff are orienting Grade 8's in a new way in order to determine how to measure what is being done differently to help students to achieve their goals.
- Acknowledgement of the Human Resources and Finance staff in sharing the work of Atrieve and PowerSchool. She enjoyed the opportunity to share with clerical their role as part of the educational team.
- Principals/Vice Principals meetings were held over three days and she thanked them for taking risks through play-oriented learning activities with executive staff. Participants also reviewed the strategic priorities to ensure they are front and centre in the work they are doing at each site.
- SD69 is part of the Ministry pilot for reporting and a meeting was held earlier in July. The ministry's plan is to have a survey go out to parents in the fall with a follow up survey in the new year to parents, staff and students to see how reporting is working for them.
- The Guatemala and Hong Kong trips previously approved in principle, have been cancelled for variety of reasons including safety of travelers to those two countries.

b. Education Planning Update

Superintendent Elder reported on the following activities taking place in the area of education planning:

- The level of commitment and activity leading into the first day of school, which started in mid-August and continues in earnest this week with the teaching and learning team is quite incredible and not to be taken for granted and not to be assumed as normal. It is highly appreciated and the benefits to the district's learning culture, the children and our families is immeasurable.
- Appreciation of the work of the CUPE staff over the summer on facilities ground and to the leadership group in supporting that work.
- Acknowledgement of the leadership of the CUPE and MATA members and the role they play in working with their members to create and support a culture where people are committed to doing the right thing with and for each other and for the learners in the community.
- Gratitude to the Board, parents, and community partners committed to getting things right for children every day.
- Preparedness of the District in anticipation of whatever might flow from the provincial bargaining table, which may or may not result in a provincial collective agreement.
- He then provided a summary of the priorities from the Ministry of Education which were presented at the summer BCSSA Leadership Series, including implementation of the new funding model planned for the fall of 2020.

c. Summer Projects Update

Chris Dempster, General Manager of Operations, reviewed some of the numerous projects completed over the summer as outlined in the agenda attachment as well as those still being completed. One particular project highlighted was the installation of Tesla backup systems at Nanoose Bay, Bowser and Errington Elementary Schools which will provide enough power to maintain operations during a power outage.

He also commented on the tremendous amount of work done by the support staff in order to complete special projects as well as the many annual tasks in order to prepare schools for the upcoming school year.

13. EDUCATION COMMITTEE OF THE WHOLE REPORTS

No Report

14. POLICY COMMITTEE OF THE WHOLE REPORT**a. Board Policy 8004: Health & Safety in the Workplace****19-81R**

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Policy 8004: *Health & Safety in the Workplace* and its attendant Administrative Procedure at its Regular Board Meeting of August 27, 2019.

CARRIED UNANIMOUSLY

The first Policy Committee of the Whole Meeting will be held on Monday, September 16th at 1:00.

15. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

None

16. TRUSTEE ITEMS

None

17. NEW OR UNFINISHED BUSINESS

None

18. BOARD CORRESPONDENCE AND MEDIA

None

19. PUBLIC QUESTION PERIOD

Trustees/senior administrators received comments and/or answered questions on the following topics:

- Student participation in decision making.
- Choice of suppliers for solar panels being purchased by the district.
- Shortage of recreation infrastructure in the Oceanside area and that the local municipalities should contribute to increasing that infrastructure in the Oceanside area.
- Flu vaccinations.
- Clarification of a dormitory development on the Craig Street Commons Site which was proposed a few years ago but did not move forward.

20. ADJOURNMENT

Trustee Godfrey moved to adjourn the meeting at 7:19 p.m.

To be followed by Special Board Meeting for yearly election of Chairperson and Vice-Chairperson of the Board.

Original signed copy on file

CHAIRPERSON

SECRETARY TREASURER